



Supporting People – Improving Lives

Tenancy Support Worker

Holyhead & Llangefni

Office base will be split between both of our Supported Housing Projects in Llangefni and Holyhead depending on demand.

Salary Point 20-21 **£20,957.44-£21,721.77**

37 hours per week

Are you passionate about supporting young people aged 16 to 24, who have experienced or are at risk of homelessness, to make lasting positive changes in their lives? If yes, we would like to hear from you.

Digartref Cyf is looking to recruit an enthusiastic and experienced Tenancy Support Worker who is able to work as part of a dynamic team in our 24 hour cover supported housing projects on Anglesey. We are committed to assisting young people acquire the skills necessary for independent living and supporting them to secure more permanent housing within the community. Many of the young people we have worked with now live in their own homes, are in full time education and enjoying new careers.

Ideally applicants would be expected to:

- have previous experience of working in a similar role and the passion and desire to work with vulnerable and complex young people;
- have good IT skills and the ability to manage a complex caseload;
- enjoy working as part of a dedicated and diverse team;
- have excellent communication and people skills;
- be able to drive, and have access to a car.

Staff will be required to work to a rota, shifts will include; days, weekends, evenings and waking nights. Some shifts will require you to lone work.

Please note, this role is subject to an enhanced DBS check.

Company Remuneration Package

- 25 days annual leave (rising to 28 dependent on length of service) plus bank holidays
- Company pension and SHPS In Work life assurance cover (providing you meet the schemes eligibility criteria)
- Paid training and development opportunities
- Paid mileage for in work related travel at 45p per mile
- Paid Enhanced DBS

The ability to communicate through the medium of Welsh, or the commitment to learn, is an essential requirement for this post.

For an informal discussion with the Project Manager to find out more about this role, or to request a Job Description/Person Specification please contact:

Katy Taylor, Administrator

01407 761653

hr@digartref.co.uk

www.digartref.co.uk

To apply please submit a C.V and cover letter in the first instance to Katy Taylor, Administrator on 01407 761653, or email hr@digartref.co.uk

Shortlisting of applications and interviews for this role will take place while the advert is live; the advert will close once the successful candidate is found. Candidates are therefore encouraged to submit applications as soon as possible.



Digartref

Cefnogi Pobl – Gwella Bywydau

Gweithiwr Cymorth Tenantiaeth

Caergybi a Llangefni

Bydd man swyddfa yn cael ei rhannu rhwng ein dau brosiect tai â chymorth yn Llangefni a Chaergybi, yn ddibynnol ar y galw.

Pwynt Cyflog 20-21 **£20,957.44-£21,721.**

37 awr yr wythnos

Ydych chi'n angerddol am gefnogi pobl ifanc rhwng 16 a 24 oed, sydd wedi profi digartrefedd neu sydd mewn perygl o fod yn ddigartref, i wneud newidiadau cadarnhaol parhaus yn eu bywydau? Os oes, hoffem glywed gennych.

Mae Digartref Cyf yn edrych i recriwtio Gweithiwr Cymorth Tenantiaeth brwdfrydig sy'n gallu gweithio fel rhan o dîm deinamig yn ein prosiect tai â chymorth cyflenwi 24 awr ar Ynys Mon. Rydym wedi ymrwymo i gynorthwyo pobl ifanc i gaffael y sgiliau sy'n angenrheidiol ar gyfer byw'n annibynnol a'u cefnogi i sicrhau mwy o dai parhaol yn y gymuned. Mae llawer o'r bobl ifanc rydyn ni wedi gweithio gyda nhw bellach yn byw yn eu cartrefi eu hunain, mewn addysg amser llawn ac yn mwynhau gyrfaedd newydd.

Yn ddelfrydol, byddai disgwyl i ymgeiswyr:

- bod â phrofiad blaenorol o weithio mewn rôl debyg neu'r angerdd a'r awydd i weithio gyda phobl ifanc fregus a chymhleth
- bod â sgiliau TG da a'r gallu i reoli llwyth achosion cymhleth
- mwynhau gweithio fel rhan o dîm ymroddedig ac amrywiol
- bod â sgiliau cyfathrebu a phobl rhagorol
- gallu gyrru, a chael car

Bydd gofyn i staff weithio i rota, bydd sifftiau'n cynnwys; diwrnodau, penwythnosau, gyda'r nos a nosweithiau deffro. Bydd rhai sifftiau yn gofyn ichi weithio ar eich pen eich hun.

Sylwch, mae'r rôl hon yn destun gwiriad DBS.

Pecyn Tâl Cwmni

- 25 diwrnod o wyliau blynyddol (yn codi i 28 yn dibynnu ar hyd y gwasanaeth) ynghyd â gwyliau banc
- Clawr yswiriant bywyd mewn gwaith a pensiwn cwmni SHPS (ar yr amod eich bod yn cwrdd â meini prawf cymhwysedd y cynllun)
- Cyfleoedd hyfforddi a datblygu â thâl
- Milltiroedd taledig ar gyfer teithio cysylltiedig â gwaith ar 45c y filltir
- DBS â Thâl

Mae'r gallu i gyfathrebu trwy gyfrwng Cymraeg, neu'r ymrwymiad i ddysgu, yn ofyniad hanfodol ar gyfer y swydd hon.

Am drafodaeth anffurfiol gyda'r Rheolwr Prosiect i ddarganfod mwy am y rôl hon, neu i ofyn am Disgrifiad Swydd / Manyleb Person, cysylltwch â:

Katy Taylor, Gweinyddwr

01407 761653

hr@digartref.co.uk

www.digartref.co.uk

I wneud cais cyflwynwch CV a llythyr eglurhaol yn y lle cyntaf i Katy Taylor, Gweinyddwr ar 01407 761653 neu ebostiwch hr@digartref.co.uk

Bydd rhestr fer o geisiadau a chyfweliadau ar gyfer y rol hon yn digwydd tra bydd yr hysbyseb fyw; bydd yr hysbyseb yn cau unwaith y ceir hyd i'r ymgeisydd llwyddianus. Anogir ymgeiswyr felly i gyflwyno ceisiadau cyn gynted a phosibl.